

Appendix

Guidelines for the allocation of funding from the Fund for the Restoration of the Jewish Cemeteries in Austria

As amended on 1 September 2015 and 15 June 2017

1. Changes to the services approved for funding

1.1. In the event of any changes to the services approved for funding necessitated subsequent to the submission of the application and approval of the project, further procedure shall occur in accordance with the applicable statutory and normative provisions (ÖNORMEN, OIB guidelines, DIN norms). Special reference is made here to the ÖNORM B 2110 "General contractual provisions for building services" and ÖNORM B 2050 "Awarding contracts for services". The norms shall be incorporated into the individual specifications and if necessary applied as amended.

1.2. The applicant for funding must inform the funding body in writing of changes to the approved services, giving detailed and comprehensible explanations of the changes.

1.3. In the event that additional funding is required as a result of unforeseen changes to the approved services, the applicant for funding must inform the funding body in writing immediately after becoming aware of the change in circumstances. A civil engineer contracted by the applicant for funding shall confirm to the applicant for funding the necessity of the measures (reason and amount). The Advisory Board can then recommend the Board of Trustees to award funding for the changes. Following the decision by the Board of Trustees the Fund may disburse the additional funding; the overall amount of 20 million Euros must not be exceeded.

2. Valuation of the services rendered by volunteers

2.1. As a rule the following services are understood as "third party services". Such services may also be rendered by volunteers (free of charge):

- Removing overgrowth, clearing overgrown headstones
- Felling trees in accordance with the pertinent statutory provisions
- One-off security cuts and rootstock drilling, insofar as this is required for the restoration work
- Repair of boundary walls and various installations
- Repair of various wastewater facilities
- Renovation of memorials, plaques, stones etc.
- Subsidies and donations
- Renovations of paths
- Repair of fencing
- Repair of entry gates
- Restoration of headstones and grave borders

- Re-erection and securing of headstones
- Renovation work on cemetery buildings

2.2. The value of services rendered by volunteers and free of charge shall be calculated using signed timesheets from the associations or institutions and similar according to the latest version of the remuneration scheme (appendix A) of the collective labor agreements for employees in the licensed gardening and landscaping operations in Austria, category 6, foreman with an additional allowance of 100 % = € 20.66/hour.